

## Policies and Guidance – Exclusions

<b>Policy Title:</b>	<b>Exclusions</b>
<b>Why we write policies:</b>	<p><i>The Thriving Small Business</i> wrote <i>7 Reasons to Writing Business Policies and Procedures</i>, identifying these as, <i>Articulation of Required Steps, Performance Measures, Process Consistency, Serve as a Training Tool, Incorporates Worker Experience, Training Refresher, Foundation for Process Improvement</i>. Whilst we agree with the points they identify, we also see them as so much more. Our policies are the reflection of who we are as an organisation, what we are collectively striving for and how we aim to achieve those goals. None of our policies are written in isolation and should be read in conjunction with one another. If you see any areas where our policies could better represent who we are, or could be developed to support achieving our objectives please let us know.</p>
<b>Why we wrote this one:</b>	<p>Many of our students will have faced a breakdown of a previous school placement. Our policy is in place to reassure our cohort, that exclusion is only put in place where someone's Health and Safety is at risk.</p>
<b>Who wrote this?</b>	Julian Roberts, Director
<b>Who reviewed this?</b>	Every policy is reviewed by the Senior Leadership Team and a professional from the advisory group.
<b>How do we know this stuff?</b>	<a href="https://thethrivingsmallbusiness.com/7-advantages-to-writing-business-policies-and-procedures/">https://thethrivingsmallbusiness.com/7-advantages-to-writing-business-policies-and-procedures/</a> , West Heath School, KELSI
<b>When did we write this?</b>	November 2021 Version 4
<b>When are we checking it?</b>	November 2022
<b>Where else can I read this?</b>	theviewschool.org, The school office
<b>Our approach:</b>	<p>Our behaviour policy states</p> <p>'We do not support exclusion as a method of 'punishment'. Exclusion only takes place when a period of reflection is required by staff and students to ensure the most appropriate next steps are taken.</p> <p>We may put a one-day exclusion in place for students physically assaulting another student or member of staff, drug taking or putting the Health and Safety of others at risk. This may be considered to be 'the sanction' put in place, yet the initial exclusion will only be used as an opportunity to ensure the</p>



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school has the facts and is able to ensure the safety of students and staff.’

A student may be asked to not study in school if there are factors that are impacting significantly upon other people’s wellbeing and their learning.

This policy should be read in conjunction with our Behaviour Policy.

If a young person is repeatedly putting themselves or others at risk, we will review the strategies and provision in place for that young person. If we are unable to support any personal development effectively, then this will be feedback to the child, parents/carers and to the Local Authority.

We work proactively with all stakeholders to enable development of wrap around services to support the continued attendance for a child unable to meet the behavioural expectations of the school.

In all cases where ‘exclusion’ is considered, individual circumstances will taken into account and the decision made by the Senior Leadership Team is final.

### **Our responsibility:**

We have a responsibility to differentiate our approach as far as reasonably possible to meet the young person’s needs in order to ensure a young person is able to access our curriculum.

At the time of placement, we agreed that we were able to meet the needs of the young person as identified at that time. If, due to a change in circumstances, we are no longer able to meet need, this will be communicated with all stakeholders and a route forward established.

We work within the guidance of the National Contract and follow best practices in enabling the most appropriate placement for young people.

Where possible, students will only move on from The View School at an appropriate phase of transition. Mid-year transitions should only occur in exceptional circumstances.

### **Appealing:**

If for any reason you are not in agreement with a decision which is being made, or has been made, then our Complaints Policy provides any guidance you may require.



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### **We are always learning:**

Our policies are ever evolving and are reviewed and developed accordingly. If you have any suggestions, complaints or complements please let us know.

